



OFFICIAL AGENDA
Friday, April 26, 2024
VCSBSA Conference Room
1:00 PM

1. OFFICIAL OPENING OF MEETING

A. Call to Order

B. Roll Call

Board:

- President:** Dr. Raul Ramirez, Mesa Union School District
- Vice President:** Dr. Marlene Batista, Mupu Elementary School District
- Clerk:** Kari Skidmore, Santa Clara Elementary School District
- Member:** Dr. Carlos Dominguez, Briggs Elementary School District
- Member:** Dr. Jesus Vaca, Somis Union School District

- Alternate:** Lindsay Winegar, Briggs Elementary School District
- Alternate:** Kim Kuklenski, Mesa Union School District
- Alternate:** Nicole Misewitch, Mupu Elementary School District
- Alternate:** Deann Hobson, Santa Clara Elementary School District
- Alternate:** Robert Fulkerson, Somis Union School District

- VCOE Staff:** Misty Key, Associate Superintendent of Fiscal and Administrative Services
- VCSBSA Staff:** Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Leticia Olmos: Information and Logistics Coordinator

C. Welcome Guests

D. Emergency Additions to the Agenda

E. Approval of Agenda

Motion: _____ Second: _____ Y _____ N _____ A _____

F. Approval of Minutes

The Chief Business Official recommends that the Board of Directors approve the March 14, 2024, minutes as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

2. Reports/Information/Discussion

A. Chief Business Official Report

The CBO will provide a report of current activities of the VCSBSA office.

- 1.) CDE Resource Management and Procurement Resources 2024 Spring Training Dates
- 2.) New Timesheets

B. Discussion of the VCSBSA Board Meeting Schedule for the 2024-25 Year

C. Ventura County Schools Self-Funding Authority Update

The CBO will provide an update from VCSSFA.

- 1) Salus Consortium Call Services
- 2) EverDriven Technologies, LLC Transportation Agreement
- 3) Title IX Changes

D. VCOE Staff Report(s)

- 1) Misty Key, Deputy Superintendent will be present to provide an update from VCOE Fiscal and Administrative Services.
- 2) Julie Judd, Chief Technology Officer, and Colleen Steed, Director of Data Management & Applications will be present to provide an update from VCOE Technology Services.

E. SPED Report

- 1) Mary Samples will be present to provide updates on SPED.

3. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statements

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the March 1, 2024 through March 31, 2024, Financial Statements.

2) Approval of Board Report of Commercial Checks

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the March 1, 2024 through March 31, 2024, Board Report of Checks.

3) Approval of Board Report of Purchase Orders

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the March 1, 2024 through March 31, 2024, Board Reports.

4) Approval of Classified Personnel Report

The Chief Business Official recommends that the Board of Directors approve the Classified Personnel Actions as listed. Note: This report denotes action to be taken on Positions as well as Personnel changes.

Vote for items 3A. 1-4

Motion: _____ Second: _____ Y _____ N _____ A _____

B. New Business

1) Review, Discussion, and Approval of the VCSBSA Fee Structure

The Chief Business Official will present the current VCSBSA Fee Structure for Board Review. The Board will discuss options for changes to the fee structure to ensure financial stability of VCSBSA and equity to the Member Districts and Charter customers.

Motion: _____ Second: _____ Y _____ N _____ A _____

2) Review, Discussion, and Approval of the SISC Health Benefit Plans and Rates for the October 2024-September 2025 Plan Year

The Chief Business Official will present the SISC health benefit plans and rates for the October 2024-September 2025 plan year.

Motion: _____ Second: _____ Y _____ N _____ A _____

3) Review, Discussion, and Acceptance of Peak Prep’s Non-Renewal of Service Agreement with VCSBSA Effective July 1, 2024

Motion: _____ Second: _____ Y _____ N _____ A _____

4) Approval of the 2024-2025 VCSBSA Holiday Schedule

The Chief Business Official recommends that the Board of Directors approve the 2024-2025 VCSBSA holiday schedule as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

4. Closed Session

A. During this meeting the Board may adjourn to Executive Session to review and consider the topics below:

- 1)** Litigation (Government Code Section 54956.9)
 - One (1) Potential Case

5. Future Agenda Items

A. Suggested Agenda Items

B. Future Board Meetings

May 31, 2024

6. Adjournment