



**OFFICIAL AGENDA**

August 2, 2023

**9:00 AM**

**Meeting will be held in person at the BSA conference room and Via Zoom**

**Join Zoom Meeting**

<https://zoom.us/j/95943395186?pwd=QTI5Q0NuR1NuTitrRFNGNjNnbkpRZz09&from=addon>

Meeting ID: 959 4339 5186

Passcode: 001027

**1. OFFICIAL OPENING OF MEETING**

**A. Call to Order**

**B. Roll Call**

**Board:**

- President:** Dr. Raul Ramirez, Mesa Union School District
- Vice President:** Dr. Marlene Batista, Mupu Elementary School District
- Clerk:** Kari Skidmore, Santa Clara Elementary School District
- Member:** Vacant, Briggs Elementary School District
- Member:** Dr. Jesus Vaca, Somis Union School District

- Alternate:** Lindsay Winegar, Briggs Elementary School District
- Alternate:** Kim Kuklenski, Mesa Union School District
- Alternate:** Samantha Borgstedte, Mupu Elementary School District
- Alternate:** Deann Hobson, Santa Clara Elementary School District
- Alternate:** Robert Fulkerson, Somis Union School District

**VCOE Staff:** Misty Key, Associate Superintendent of Fiscal and Administrative Services

**VCSBSA Staff:** Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Leticia Olmos: Information and Logistics Coordinator

**C. Welcome Guests**

**D. Emergency Additions to the Agenda**

**E. Approval of Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**F. Approval of Minutes**

The Chief Business Official recommends that the Board of Directors approve the May 19, 2023, minutes as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**G. Organizational**

**1.) Briggs Elementary School District Representative**

a. Designation of District Representative Dr. Carlos Dominguez

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**2.) Approval of the Certification of Signatures Effective July 1, 2023**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**2. Reports/Information/Discussion**

**A. Chief Business Official Report**

The CBO will provide a report of current activities of the VCSBSA office.

- 1) AB 748 School Districts to Post Information Addressing Student Mental Health Resources
- 2) State Budget Affects UTK Acceleration

**B. Educational Services Consortium/Network**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

**1) Assistant Superintendent/Charter Lead/Small Lead Network**

a.) Small School District Network Proposed Dates:

- Thursday, October 5<sup>th</sup> or Friday, October 6<sup>th</sup>
- Thursday, November 30<sup>th</sup> or Friday, December 1<sup>st</sup>
- Wednesday, January 31<sup>st</sup> or Friday, February 2<sup>nd</sup>
- Tuesday, March 19<sup>th</sup> or Thursday, March 21<sup>st</sup>
- Wednesday, May 22<sup>nd</sup> or Thursday, May 23<sup>rd</sup>

**Proposed Times:** 2:00 – 4:00 PM or 2:30 – 4:30 PM

b.) LCAP Writing – Planning Ahead for the 2024-25

- 2) State and Federal Meeting
- 3) Multilingual Network
- 4) Personnel Administrators Network

**C. VCSBSA Goals Setting**

**3. Action Items**

**A. Approval of Consent Agenda**

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1) Approval of Financial Statements**

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the May 1, 2023 through June 30, 2023, Financial Statements.

**2) Approval of Board Report of Commercial Checks**

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the May 1, 2023 through June 30, 2023, Board Report of Checks.

**3) Approval of Board Report of Purchase Orders**

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the May 1, 2023 through June 30, 2023, Board Reports.

**4) Approval of 2023-24 Salary Schedules**

The Chief Business Official recommends that the Board of Directors approve the 2023-24 Salary Schedules as presented.

**Vote for items 3A. 1-4**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**B. New Business**

**1) Review, Discussion, and Ratification of the 2023-24 CA-ERP Financial & Payroll System Agreement with VCOE**

The Chief Business Official recommends that the Board of Directors approve the ratification of the 2023-24 CA-ERP Financial & Payroll System Agreement with VCOE.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**2) Review, Discussion, and Ratification of the 2023-24 Document Tracking Services (DTS) Agreement**

The Chief Business Official recommends that the Board of Directors approve the ratification of the 2023-24 Document Tracking Services (DTS) Agreement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**3) Discussion of Request to Participate in the CAL-Card Program**

The Chief Business Official will discuss request to participate in the CAL-Card program.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**4. Old Business**

**1.) Discussion and Approval of the VCSBSA Board Meeting Schedule for the 2023-24 Year**

The Chief Business Official recommends approval of the VCSBSA Board Meeting for the 2023-24 year as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**5. Closed Session**

**A. During this meeting, the Board may adjourn to Executive Session to review and consider the topics below:**

**1) Personnel (Government Code Section 54957)**

- (a) Chief Business Official Evaluation
- (b) Classified Personnel

**6. Future Agenda Items**

**A. Suggested Agenda Items**

**B. Future Board Meetings**

- September 8, 2023
- October 27, 2023
- December 8, 2023
- March 1, 2024
- April 26, 2024
- May 31, 2024

**7. Adjournment**