



OFFICIAL AGENDA

April 29, 2022

1:00 PM

Meeting will be held in person at the BSA conference room and Via Zoom

Join Zoom Meeting

<https://zoom.us/j/95079604469?pwd=WDZvVWpvcG81d3A5M3c2THJEcVdZZz09>

Meeting ID: 950 7960 4469

Passcode: 803522

1. OFFICIAL OPENING OF MEETING

- A. Call to Order**
- B. Roll Call**

Board:

President: Deborah Cuevas, Briggs Elementary School District
Vice President: Dr. Jesus Vaca, Somis Union School District
Clerk: Kari Skidmore, Santa Clara Elementary School District
Member: Dr. Sheryl Barnd, Mupu Elementary School District
Member: Dr. Raul Ramirez, Mesa Union School District

Alternate: Lindsay Winegar, Briggs Elementary School District
Alternate: Kim Kuklenski, Mesa Union School District
Alternate: Meagan Escobar, Mupu Elementary School District
Alternate: Deann Hobson, Santa Clara Elementary School District
Alternate: Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services

VCSBSA Staff: Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Tanya Rodriguez: Administrative Assistant II

C. Welcome Guests

D. Approval of Resolution # 21-22-05- Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to Assembly Bill 361-Open Meetings State and Local Agencies Teleconferences (Pgs. 5-7)

Motion: _____ Second: _____ Y _____ N _____ A _____

E. Emergency Additions to the Agenda

F. Approval of Agenda (Pgs.1-4)

Motion: _____ Second: _____ Y _____ N _____ A _____

G. Approval of Minutes (Pgs.8-11)

The Chief Business Official recommends that the Board of Directors approve the February 25, 2022, minutes as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

2. Reports/Information/Discussion

A. Chief Business Official Report (Pgs12-33)

The CBO will provide a report of current activities of the VCSBSA office.

- 1.) Palmer Hamilton Maker Space <https://www.youtube.com/watch?v=tr9fzNW6DxY>

B. Discussion of 2022-23 Health Benefit Plan Options

C. Discussion of the VCSBSA Board Meeting Schedule for the 2022-23 year (Pg. 34)

D. Discussion of Audit Services

E. Ventura County Schools Self-Funding Authority Update (Pgs.35-36)

The CBO will provide an update from VCSSFA

- 1) SAM and Harassment Training Resources

F. VCOE Staff Report(s)

- 1) Misty Key, Deputy Superintendent will be present to provide an update from VCOE Fiscal and Administrative Services.
- 2) Julie Judd, Chief Technology Officer, and Colleen Steed, Director of Data Management & Applications will be present to provide an update from VCOE Technology Services.

G. SPED Report

- 1) Mary Samples will be present to provide updates on SPED

H. Implementation & Inquiry Network

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- 1) Curriculum Council Report
- 2) Project Directors’ Meeting Report
- 3) Bilingual Directors’ Meeting Report
- 4) Personnel Directors’ Meetings (CPAN/Tri-County)

3. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statement (Pgs. 37-43)

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as

listed on the July 1 ,2021 through March 31, 2022, Financial Statements.

2) Approval of Board Report of Commercial Checks (Pg.44)

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the February 1, 2022, through March 31, 2022, Board Report of Checks.

3) Approval of Board Report of Purchase Orders (Pg.45)

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the February 1, 2022, through March 31, 2022, Board Reports.

4) Approval of Obsolete Furniture and Equipment Disposal (Pg.46-51)

The Chief Business Official recommends that the Board of Directors declare the items listed as obsolete and authorize the CBO to dispose of property in a cost-effective manner

Vote for items 3A. 1-4

Motion: _____ Second: _____ Y _____ N _____ A _____

B. New Business

1) Review, Discussion, and Approval of Dell Server Purchase. (Pgs.52-57)

The Chief Business Official will present a quote for the cost of purchasing a server.

Motion: _____ Second: _____ Y _____ N _____ A _____

2) Approval of Resolution # 21-22-06- Authorizing US Bank (CALCARD) to issue credit card. (Pg.58)

The Chief Business Official recommends that the Board of Directors approve the resolution to issue a credit card to the Director of Maintenance, Operations, and Transportation.

Motion: _____ Second: _____ Y _____ N _____ A _____

3) Review, Discussion, And Approval of the VCSBSA Fee Structure (Pg.59)

The Chief Business Official will present the current VCSBSA Fee Structure for Board Review. The Board will discuss options for changes to the fee structure to ensure financial stability of VCSBSA and equity to the Member Districts and Charter customers.

Motion: _____ Second: _____ Y _____ N _____ A _____

4) Review, Discussion, and Approval of the 2022-23 Annual Contract with Architecture, Construction, and Engineering Charter High School (ACE) (Pgs. 60-65)

The Chief Business Official recommends that the Board of Directors approve the 2022-2023 Annual Contract with ACE Charter High School.

5) Review, Discussion, and Approval of the 2022-2023 Annual Contract with Bridges Charter School (Pgs.66-71)

The Chief Business Official recommends that the Board of Directors approve the 2022-2023 Annual Contract with Bridges Charter School.

6) Review, Discussion, and Approval of the 2022-2023 Annual Contract with Meadows Arts and Technology Elementary School (MATES) (Pgs. 72-77)

The Chief Business Official recommends that the Board of Directors approve the 2022-2023 Annual Contract with Meadows Arts Technology Elementary School (MATES)

7) Review, Discussion, and Approval of the 2022-2023 Annual Contract with River Oaks Academy Charter School (Pgs. 78-83)

The Chief Business Official recommends that the Board of Directors approve the 2022-2023 River Oaks Academy Charter School.

8) Review, Discussion, and Approval of the 2022-2023 Annual Contract with Peak Prep Pleasant Valley (pgs. 84-92)

The Chief Business Official recommends that the Board of Directors approve the 2022-2023 Annual Contract with Peak Prep Pleasant Valley.

9) Review, Discussion, and Approval of the 2022-2023 Annual Contract with Ventura Charter School of Arts and Global Education (Pgs. 93-98)

The Chief Business Official recommends that the Board of Directors approve the 2022-2023 Annual Contract with Ventura Charter School of Arts and Global Education

Vote for items 3B. 4-9

Motion: _____ Second: _____ Y _____ N _____ A _____

4. Closed Session

A. During this meeting, the Board may adjourn to Executive Session to review and consider the topics below:

1) Conference with Labor Negotiators (Government Code Section 54957.6)

2) Personnel (Government Code Section 54957)

Chief Business Official Evaluation

5. Future Agenda Items

A. Suggested Agenda Items

B. Future Board Meetings

May 20, 2022

6. ADJOURNMENT