



OFFICIAL AGENDA

May 20th, 2022

1:00 PM

Meeting will be held in person at the BSA conference room and Via Zoom

Join Zoom Meeting

<https://zoom.us/j/97952446764?pwd=djJkMW9pcGEvZFRIS1ZFWmRtYXN0QT09&from=addon>

Meeting ID: 979 5244 6764

Passcode: 289475

1. OFFICIAL OPENING OF MEETING

- A. Call to Order**
- B. Roll Call**

Board:

President: Deborah Cuevas, Briggs Elementary School District
Vice President: Dr. Jesus Vaca, Somis Union School District
Clerk: Kari Skidmore, Santa Clara Elementary School District
Member: Dr. Sheryl Barnd, Mupu Elementary School District
Member: Dr. Raul Ramirez, Mesa Union School District

Alternate: Lindsay Winegar, Briggs Elementary School District
Alternate: Kim Kuklenski, Mesa Union School District
Alternate: Samantha Borgstedte, Mupu Elementary School District
Alternate: Deann Hobson, Santa Clara Elementary School District
Alternate: Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services
VCSBSA Staff: Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business,
 Tanya Rodriguez: Administrative Assistant II

- C. Welcome Guests**
- D. Approval of Resolution # 21-22-07- Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to Assembly Bill 361-Open Meetings State and Local Agencies Teleconferences (Pgs.5-7)**

Motion: _____ Second: _____ Y _____ N _____ A _____

- E. Emergency Additions to the Agenda**
- F. Approval of Agenda (Pgs. 1-4)**

Motion: _____ Second: _____ Y _____ N _____ A _____

G. Approval of Minutes (Pgs. 8-12)

The Chief Business Official recommends that the Board of Directors approve the April 29, 2022, minutes as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

H. Recognition of David Norris

I. Public Hearing (Pgs. 13-81)

- 1) 2022-23 Proposed Adopted Budget (handout will be provided)

J. Organizational

- 1) Approval of the Certification of Signatures effective July 1, 2022, as presented (Pgs. 82-85)

2. Reports/Information/Discussion

A. Chief Business Official Report

The CBO will provide a report of current activities of the VCSBSA office.

- 1.) May Revised
- 2.) Facility Inspection Tool Update (Pgs. 86-93)
- 3.) Online National School Lunch Program Applications)

B. Ventura County Schools Self-Funding Authority Update

The CBO will provide an update from VCSSFA

- 1.) COVID-19 Updates to Isolation, Quarantine, and Self -Test (Pgs. 94-98)

C. VCOE Staff Report(s)

- 1) Misty Key, Deputy Superintendent will be present to provide an update from VCOE Fiscal and Administrative Services.
- 2) Julie Judd, Chief Technology Officer, and Colleen Steed, Director of Data Management & Applications will be present to provide an update from VCOE Technology Services.

D. SPED Report

- 1) Mary Samples will be present to provide updates on SPED.

E. Implementation & Inquiry Network

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- 1) Curriculum Council Report
- 2) Project Directors' Meeting Report
- 3) Bilingual Directors' Meeting Report
- 4) Personnel Directors' Meetings (CPAN/Tri-County)

3. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statement (Pgs. 99-105)

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the July 1 ,2021 through April 30, 2022, Financial Statements.

2) Approval of Board Report of Commercial Checks (Pg.106)

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the April 1, 2022, through April 30, 2022, Board Report of Checks.

3) Approval of Board Report of Purchase Orders (Pg.107)

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the April 1, 2022, through April 30, 2022, Board Reports.

4) Approval of Classified Personnel Report (Pg.108)

The Chief Business Office recommends that the Board of Directors approve the Classified Personnel Actions as listed. Note: This report denotes action to be taken on Positions as well as Personnel changes.

5) Approval of Board Resolutions

The Chief Business Official recommends approval of the following resolutions:

- A.) **Resolution 21-22-08-** Authorization for the Ventura County Office of Education to make Appropriation Transfers Fiscal year 2022-23.(Pgs.109)
- B.) **Resolution 21-22-09-** Authority for the Ventura County Schools Business Services Authority to Improve Compensation and Benefits for certain Categories for Employees after July 1, 2022. (Pgs. 110-111)
- C.) **Resolution 21-22-10-** Authorization to Make Temporary Loans between Authority Funds for Fiscal Year 2022-23. (Pg.112)

Vote for items 3A. 1-5

Motion: _____ Second: _____ Y _____ N _____ A _____

B. New Business

1) Review, Discussion, and Approval of Health Benefit Plan Offerings and Rates for the October 2022-through September 2023 plan Year (Pgs. 113-162)

Motion: _____ Second: _____ Y _____ N _____ A _____

2) Review, Discussion, and Approval of the 2022-23 Document Tracking Services Agreement (Pgs. 163-169)

Review, discuss, and approve the Document Tracking Services agreement.

Motion: _____ Second: _____ Y _____ N _____ A _____

3) Review, Discussion, and Approval of the Optimizon Assessment support Service Agreement (Pgs. 170-177)

Review, discuss, and approve the Optimizon Assessment Support Service Agreement as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

4) Review, Discussion, and Adoption of the 2022-2023 VCSBSA Proposed Budget (handout provided)

Education Code Section 42103 requires the governing board of each agency to hold a public hearing on the proposed budget. The hearing must be held any day on or before July 1, but not less than three working days

following availability of the proposed budget for public inspection. The budget has been available for public display and is submitted for board approval at this time.

Motion: _____ Second: _____ Y _____ N _____ A _____

4. Old Business

A. Discussion and Approval of the VCSBSA Board Meeting Schedule for the 2022-23 Year (Pg.178)

The Chief Business Official recommends approval of the VCSBSA Board Meeting Schedule for the 2022-23 year as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

5. Closed Session

A. During this meeting, the Board may adjourn to Executive Session to review and consider the topics below:

1) Conference with Labor Negotiators (Government Code Section 54957.6)

2) Personnel (Government Code Section 54957)

Chief Business Official Evaluation

6. Future Agenda Items

A. Suggested Agenda Items

B. Future Board Meetings

7. Adjournment