



OFFICIAL AGENDA

January 28, 2022

1:00 PM

Meeting will be held in person at the BSA conference room and Via Zoom

Join Zoom Meeting

<https://zoom.us/j/94039307556?pwd=NFRpdGllWDY4eDVTSElVcjRUSctPQT09>

Meeting ID: 940 3930 7556

Passcode: 979122

1. OFFICIAL OPENING OF MEETING

- A. Call to Order**
- B. Roll Call**

Board:

- President:** Deborah Cuevas, Briggs Elementary School District
- Vice President:** Dr. Raul Ramirez, Mesa Union School District
- Clerk:** Dr. Jesus Vaca, Somis Union School District
- Member:** Dr. Sheryl Barnd, Mupu Elementary School District
- Member:** Kari Skidmore, Santa Clara Elementary School District

- Alternate:** Lindsay Winegar, Briggs Elementary School District
- Alternate:** Kim Kuklenski, Mesa Union School District
- Alternate:** Meagan Escobar, Mupu Elementary School District
- Alternate:** Deann Hobson, Santa Clara Elementary School District
- Alternate:** Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services

VCSBSA Staff: Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Tanya Rodriguez: Administrative Assistant II

- C. Welcome Guests**
- D. Approval of Resolution # 21-22-03- Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to Assembly Bill 361-Open Meetings State and Local Agencies Teleconferences (Pgs. 4-6)**

Motion: _____ Second: _____ Y _____ N _____ A _____

E. Emergency Additions to the Agenda

F. Approval of Agenda (Pgs.1-3)

Motion: _____ Second: _____ Y _____ N _____ A _____

G. Approval of Minutes (Pgs. 7-10)

The Chief Business Official recommends that the Board of Directors approve the November 5, 2021, minutes as listed.

Motion: _____ Second: _____ Y _____ N _____ A _____

H. Kim Uebelhardt, Executive Director of Educator Support and Effectiveness

2. Reports/Information/Discussion

A. Ventura County Schools Self-Funding Authority Update

The CBO will provide an update from VCSSFA

B. VCOE Staff Report(s)

- 1) Misty Key, Deputy Superintendent will be present to provide an update from VCOE Fiscal and Administrative Services.
- 2) Julie Judd, Chief Technology Officer, and Colleen Steed, Director of Data Management & Applications will be present to provide an update from VCOE Technology Services.

C. SPED Report

- 1) Mary Samples will be present to provide updates on SPED

D. Implementation & Inquiry Network

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- 1) Curriculum Council Report
- 2) Project Directors' Meeting Report
- 3) Bilingual Directors' Meeting Report
- 4) Personnel Directors' Meetings (CPAN/Tri-County)

E. Chief Business Official Report

The CBO will provide a report of current activities of the VCSBSA office.

3. Action Items

A. Approval of Consent Agenda (Pgs. 11-20)

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statement

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the July 1, 2021 through December 31, 2021, Financial Statements.

2) Approval of Board Report of Commercial Checks

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the December 1, 2021, through December 31, 2021, Board Report of Checks.

3) Approval of Board Report of Purchase Orders

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the December 1, 2021, through December 31, 2021, Board Reports

4) Approval of the 2022-2023 VCSBSA Holiday Schedule

The Chief Business Official recommends that the Board of Directors approve the 2022-2023 holiday schedule as presented.

Vote for items 3A. 1-4

Motion: _____ **Second:** _____ **Y** _____ **N** _____ **A** _____

B. New Business

1) Review, Discussion, and Approval of Appointment of Director of Maintenance, Operations, and Transportation and Employment Contract. (Pgs.21-23)

The Chief Business Official will present an appointment recommendation and employment contract for Board review and approval.

Motion: _____ **Second:** _____ **Y** _____ **N** _____ **A** _____

2) Review, Discussion, and Approval of the VCSBSA Annual Financial Audit for the fiscal year ending June 30, 2021. (Handout to be provided under separate cover)

The Chief Business Official recommends that the Board of Directors approve the VCSBSA Annual Financial Audit for the year ending June 30, 2021. The attached VCSBSA audit has been performed in accordance with the generally accepted auditing standards and the State Controller’s Minimum Audit Requirement for California Special Districts.

Motion: _____ **Second:** _____ **Y** _____ **N** _____ **A** _____

4. During this meeting, the Board may adjourn to Executive session to review and consider the topics below:

1) Labor Negotiations (Government Code Section 54957.6)

5. Future Agenda Items

A. Suggested Agenda Items

B. Future Board Meetings

February 25,2022

April 29, 2022

May 20,2022

6. ADJOURNMENT