



OFFICIAL AGENDA
DECEMBER 10, 2021
1:00 PM

Meeting will be held in person at the BSA conference room and Via Zoom

Join Zoom Meeting
<https://zoom.us/j/95515105128?pwd=WStCRS9XK2hDNXRqNWRGQWNzaJtZz09>
Meeting ID: 955 1510 5128
Passcode: 986120

1. OFFICIAL OPENING OF MEETING

- A. Call to Order**
- B. Roll Call**

Board:

President: Deborah Cuevas, Briggs Elementary School District
Vice President: Dr. Raul Ramirez, Mesa Union School District
Clerk: Dr. Jesus Vaca, Somis Union School District
Member: Dr. Sheryl Barnd, Mupu Elementary School District
Member: Kari Skidmore, Santa Clara Elementary School District

Alternate: Lindsay Winegar, Briggs Elementary School District
Alternate: Kim Kuklenski, Mesa Union School District
Alternate: Meagan Escobar, Mupu Elementary School District
Alternate: Deann Hobson, Santa Clara Elementary School District
Alternate: Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services
VCSBSA Staff: Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Tanya Rodriguez: Administrative Assistant II

- C. Welcome Guests**
- D. Approval of Resolution # 21-22-02- Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to Assembly Bill 361-Open Meetings State and Local Agencies Teleconferences (Pgs. 4-6)**

Motion: _____ Second: _____ Y _____ N _____ A _____

- E. Emergency Additions to the Agenda**

F. Approval of Agenda (Pgs.1-3)

Motion:_____ Second:_____Y_____N_____A_____

G. Approval of Minutes (Pgs. 7-10)

The Chief Business Official recommends that the Board of Directors approve the November 5, 2021, minutes as listed.

Motion:_____ Second:_____Y_____N_____A_____

H. Organizational (Pgs.11-15)

1) Election of Officers Effective January 1, 2022

- (a) President
- (b) Vice President
- (c) Clerk

2) Certification of Signatures Effective January 1, 2022

2. Reports/Information/Discussion

A. Ventura County Schools Self-Funding Authority Update

The CBO will provide an update from VCSSFA

B. VCOE Staff Report(s)

- 1) Misty Key, Deputy Superintendent will be present to provide an update from VCOE Fiscal and Administrative Services.
- 2) Julie Judd, Chief Technology Officer, and Colleen Steed, Director of Data Management & Applications will be present to provide an update from VCOE Technology Services.

C. SPED Report

- 1) Mary Samples will be present to provide updates on SPED

D. Implementation & Inquiry Network

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- 1) Curriculum Council Report
- 2) Project Directors’ Meeting Report
- 3) Bilingual Directors’ Meeting Report
- 4) Personnel Directors’ Meetings (CPAN/Tri-County)

E. Chief Business Official Report

The CBO will provide a report of current activities of the VCSBSA office.

- 1) Copyright Laws (Pgs. 16-19)

3. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statement (Pgs.20-26)

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the July 1 ,2021 through November 30, 2021, Financial Statements.

2) Approval of Board Report of Commercial Checks (Pg. 27)

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the November 1, 2021, through November 30, 2021, Board Report of Checks.

3) Approval of Board Report of Purchase Orders (Pg. 28)

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the November 1, 2021, through November 30, 2021, Board Reports.

Vote for items 3A. 1-3

Motion: _____ Second: _____ Y _____ N _____ A _____

B. New Business

1.) Review, Discussion, and Approval of the 2021-22 VCSBSA First Interim Report (Pgs. 29-88)

Local agency governing boards are required to certify twice a year regarding their ability to meet their financial obligations for the remainder of the current fiscal year and the subsequent two fiscal years, in accordance with Education Code Section 42131. The First Interim Report covers the financial and budgetary status for the period ending October 31, 2021. The Chief Business Official recommends approval.

Motion: _____ Second: _____ Y _____ N _____ A _____

4. Future Agenda Items

A. Suggested Agenda Items

B. Future Board Meetings

- January 28, 2022
- February 25,2022
- April 29, 2022
- May 20,2022

7. ADJOURNMENT