



OFFICIAL AGENDA
November 5, 2021
1:00 PM

Meeting will be held in person at the BSA conference room and Via Zoom
Join Zoom Meeting

<https://zoom.us/j/98093639735?pwd=NDZTVjk5dmRwYUlwQm5zWXY3RTd4UT09>

Meeting ID: 980 9363 9735
Passcode: 107430

1. OFFICIAL OPENING OF MEETING

- A. Call to Order**
- B. Roll Call**

Board:

President: Deborah Cuevas, Briggs Elementary School District
Vice President: Dr. Raul Ramirez, Mesa Union School District
Clerk: Dr. Jesus Vaca, Somis Union School District
Member: Dr. Sheryl Barnd, Mupu Elementary School District
Member: Kari Skidmore, Santa Clara Elementary School District

Alternate: Lindsay Winegar, Briggs Elementary School District
Alternate: Kim Kuklenski, Mesa Union School District
Alternate: Meagan Escobar, Mupu Elementary School District
Alternate: Deann Hobson, Santa Clara Elementary School District
Alternate: Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services
VCSBSA Staff: Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business,
Tanya Rodriguez: Administrative Assistant II

- C. Welcome Guests**
- D. Approval of Resolution # 21-22-01- Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to Assembly Bill 361-Open Meetings State and Local Agencies Teleconferences**

Motion: _____ Second: _____ Y _____ N _____ A _____

- E. Emergency Additions to the Agenda**

F. Approval of Agenda

Motion: _____ Second: _____ Y _____ N _____ A _____

G. Approval of Minutes

The Chief Business Official recommends that the Board of Directors approve the May 27, 2021, and September 3, 2021, minutes as listed.

Motion: _____ Second: _____ Y _____ N _____ A _____

2. Reports/Information/Discussion

A. Ventura County Schools Self-Funding Authority Update

The CBO will provide an update from VCSSFA

1.) **Form SFA 5030, Authorization for All Medications Taken During School Hours, School Activities and Field Trips**
<https://www.vcssfa.org/Forms/Medical-Forms/Medications>

2.) **Model Property Lease Agreement**
<https://www.vcssfa.org/Agreements/Model-Property-Lease-Agreement>

3.) **Revised Facilities Use Agreement and Application for Permit**
<https://www.vcssfa.org/Agreements/Facilities>

4.) **Model Facilities Use Improvement and Maintenance Agreement**
<https://www.vcssfa.org/Agreements/Facilities>

5.) **Sample Prevention of Communicable Diseases (HIV and Hepatitis B) Annual Notice**
<https://www.vcssfa.org/Risk-Management/Cal-OSHA-Compliance/Bloodborne-Pathogens-Exposure-Control>

6.) **Revised Recommendations for Inflatable Amusement Devices**
<https://www.vcssfa.org/Risk-Management/Best-Practices/Student-Activities>

B. VCOE Staff Report(s)

- 1) Misty Key, Deputy Superintendent will be present to provide an update from VCOE Fiscal and Administrative Services.
- 2) Julie Judd, Chief Technology Officer, and Colleen Steed, Director of Data Management & Applications will be present to provide an update from VCOE Technology Services.
 - (a) Student Data Privacy-Contracts
 - (b) Consortium Pricing on the following:
 - (a) Securly-Content Filter; Classroom (CB Management); and much more
 - (b) Parent Square-Q Communication
 - (c) Classlink-Single Sign On
 - (c) State/Federal Reporting

C. SPED Report

- 1) Mary Samples will be present to provide updates on SPED

D. Implementation & Inquiry Network

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- 1) Curriculum Council Report

- 2) Project Directors’ Meeting Report
- 3) Bilingual Directors’ Meeting Report
- 4) Personnel Directors’ Meetings (CPAN/Tri-County)

E. Chief Business Official Report

The CBO will provide a report of current activities of the VCSBSA office.

- 1) Reminder: Triennial Wellness Policy Assessment
<https://www.cde.ca.gov/ls/nu/he/wellness.asp>
- 2) Recruitment Shortages
- 3) Modified Classified Layoff Procedures
- 4) Independent Study Ratios
- 5) AB 361 Resolution Template
- 6) Declining Enrollment

F. Daily Substitute Rate

3. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statement

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the July 1 ,2021 through October 29, 2021, Financial Statements.

2) Approval of Board Report of Commercial Checks

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the August 1, 2021, through October 29, 2021, Board Report of Checks.

3) Approval of Board Report of Purchase Orders

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the August 1, 2021, through October 29, 2021, Board Reports.

Vote for items 3A. 1-3

Motion:_____ Second:_____ Y_____ N_____ A_____

B. New Business

1) Review, Discussion, and Approval of Modification of the VCSBSA Holiday Calendar with the addition of Juneteenth as a Holiday

The Chief Business Official recommends that the Board of Directors approve the addition of Juneteenth, a recently designated federal holiday, to the VCSBSA holiday calendar, starting in the 2021-22 fiscal Year.

Motion: _____ Second: _____ Y _____ N _____ A _____

4. Closed Session

A. During this meeting, the Board may adjourn to Executive session to review and consider the topics below:

1) Labor Negotiations (Government Code Section 54957.6

(a) Stipend

5. Future Agenda Items

A. Suggested Agenda Items

B. Future Board Meetings

7. ADJOURNMENT