



SPECIAL MEETING OF THE BOARD OF DIRECTORS
Ventura County Schools Business Services Authority
5189 Verdugo Way
Camarillo, CA 93012
805-383-1974

OFFICIAL MINUTES
Friday, March 19, 2021
1:00 PM

Join Zoom Meeting

<https://zoom.us/j/92611554241?pwd=Rzd3Wm9VVHZPOTNMVtBWOW5OeUNDdz09>

Meeting ID: 926 1155 4241
Passcode: 985981

1. OFFICIAL OPENING OF MEETING

- A. Call to Order 1:07 PM
- B. Roll Call

Board:

President: Deborah Cuevas, Briggs Elementary School District -**Present**
Vice President: Dr. Raul Ramirez, Mesa Union School District-**Present**
Clerk: Dr. Jesus Vaca, Somis Union School District-**Present**
Member: Dr. Sheryl Barnd, Mupu Elementary School District-**Present**
Member: Kari Skidmore, Santa Clara Elementary School District -**Present**

Alternate: Lindsay Winegar, Briggs Elementary School District
Alternate: Kim Kuklenski, Mesa Union School District
Alternate: Meagan Escobar, Mupu Elementary School District
Alternate: Deann Hobson, Santa Clara Elementary School District
Alternate: Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services
VCSBSA Staff: Tami Peterson: Chief Business Official-**Present**, Rudy Calasin: Director of School Business,
Tanya Rodriguez: Administrative Assistant II-**Present**

- C. Welcome Guests
- D. Emergency Additions to the Agenda
None
- E. Approval of Agenda

Motion: Dr. Sheryl Barnd Second: Dr. Jesus Vaca Y 5 N 0 A 0

2. Action Items

A. Review, Discussion, Approval of California IT In Education (CITE) Membership and CSPA Services

Review, Discussion, and Approval of the CITE membership and CA Student Privacy Alliance (CSPA) Services Agreement.

The Board took action to approve the CITE membership along with a 3-year CSPA services agreement.

Motion: Dr. Raul Ramirez Second: Dr. Jesus Vaca Y 5 N 0 A 0

B. Review, Discussion, and Approval of Trustee Area Voting Rights Surveyor/Attorney services.

The Board took action to approve moving forward with Coordinated Strategies providing surveyor services and AARLP for legal services related to CVRA.

Motion: Dr. Jesus Vaca Second: Dr. Sheryl Barnd Y 5 N 0 A 0

C. Discussion, Creation, and Approval of the Maintenance Position Job Description

The Chief Business Official will discuss various job duties and skills needed for a Maintenance Position to the Board of Directors for review and approval to create a job description.

No Action was taken by the Board. This item is to be brought back for further discussion and action.

Motion: _____ Second: _____ Y _____ N _____ A _____

3. Planning

A. Future Agenda Items

Discussion of Maintenance Position

B. Suggested Agenda Items

C. Future Board Meetings

April 30, 2021

May 27, 2021

4. ADJOURNMENT-2:17 PM