



OFFICIAL AGENDA
Thursday, May 27, 2021
1:00 PM

Join Zoom Meeting
<https://zoom.us/j/99339075814?pwd=b01tckFZTTV4SituV3dpTDk5R2E4QT09>

Meeting ID: 993 3907 5814

Passcode: 313946

1. OFFICIAL OPENING OF MEETING

- A. Call to Order**
- B. Roll Call**

Board:

President: Deborah Cuevas, Briggs Elementary School District
Vice President: Dr. Raul Ramirez, Mesa Union School District
Clerk: Dr. Jesus Vaca, Somis Union School District
Member: Dr. Sheryl Barnd, Mupu Elementary School District
Member: Kari Skidmore, Santa Clara Elementary School District

Alternate: Lindsay Winegar, Briggs Elementary School District
Alternate: Kim Kuklenski, Mesa Union School District
Alternate: Meagan Escobar, Mupu Elementary School District
Alternate: Deann Hobson, Santa Clara Elementary School District
Alternate: Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services
VCSBSA Staff: Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Tanya Rodriguez: Administrative Assistant II

- C. Welcome Guests**
- D. Emergency Additions to the Agenda**
- E. Approval of Agenda**

Motion: _____ Second: _____ Y _____ N _____ A _____

F. Approval of Minutes

The Chief Business Official recommends that the Board of Directors approve the April 30, 2021 minutes as listed.

Motion: _____ Second: _____ Y _____ N _____ A _____

G. Public Hearing

1) 2021-22 proposed Adopted Budget (Handout Provided)

H. Organizational

1) Approval of the Certification of Signatures Effective July 1, 2021 as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

2. Reports/Information/Discussion

A. Ventura County Schools Self-Funding Authority Update

The CBO will provide an update from VCSSFA

1) Balloons at School Events

B. VCOE Staff Report(s)

1) Julie Judd, Chief Technology Officer, and Colleen Steed, Director of Data Management & Applications will be present to provide an update from VCOE Technology Services.

C. SPED Report

1) Mary Samples will be present to provide updates on SPED

D. Implementation & Inquiry Network

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

1) Curriculum Council Report

2) Project Directors' Meeting Report

3) Bilingual Directors' Meeting Report

4) Personnel Directors' Meetings (CPAN/Tri-County)

E. Chief Business Official Report

The CBO will provide a report of current activities of the VCSBSA office.

1) Year End and Budget

2) Update on Move

3. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statement

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the July 1, 2020 through April 30, 2021 Financial Statements.

2) Approval of Board Report of Commercial Checks

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the April 1, 2021 through April 30, 2021 Board Report of Checks.

3) Approval of Board Report of Purchase Orders

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the April 1, 2021 through April 30, 2021 Board Reports.

4) Approval of Board Resolutions

The Chief Business Official recommends approval of the following resolutions:

- A.) **Resolution 20-21-02-** Authorization for the Ventura County Office of Education to make Appropriation Transfers Fiscal year 2021-22.
- B.) **Resolution 20-21-03-** Authority for the Ventura County Schools Business Services Authority to Improve Compensation and Benefits for certain Categories for Employees after July 1, 2021.
- C.) **Resolution 20-21-04-** Authorization to Make Temporary Loans between Authority Funds for Fiscal Year 2021-22.

Vote for items 3A. 1-4

Motion: _____ Second: _____ Y _____ N _____ A _____

B. New Business

1) Review, Discussion, and Approval of the 2021-22 Document Tracking Services agreement.

Review, discuss, and approve the Document Tracking Services agreement as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

2) Review, Discussion, and Approval of the PowerSchool Smartfind Express 2021-22 Subscription Agreement.

Review, discuss, and approve the PowerSchool Smartfind Express 2021-22 agreement as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

3) Review, Discussion, and Adoption of the 2021-22 VCSBSA Proposed Budget (handout provided)

Education Code Section 42103 requires the governing board of each agency to hold a public hearing on the proposed budget. The hearing must be held any day on or before July 1, but not less than three working days following availability of the proposed budget for public inspection. The budget has been available for public display and is submitted for board approval at this time.

Motion: _____ Second: _____ Y _____ N _____ A _____

4) Review, Discussion, and Approval of the CLA Engagement Letter for the year ended June 30, 2021

Review, discussion, approval of the CLA Engagement Letter for year ending June 30,2021.

Motion: _____ Second: _____ Y _____ N _____ A _____

4. Old Business

A. Discussion and Approval of the VCSBSA Board Meeting Schedule for 2021-22.

The Chief Business recommends approval of the VCSBSA Board Meeting Schedule for the 2021-22 year as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

B. Discussion and Approval of Extra Contract Days for the 2020-21 Fiscal Year.

The Chief Business Official is requesting approval for up to extra 15 contract days each for the CBO and Director

of School Business for additional work requirements for the 2020-21 FY.

Motion: _____ **Second:** _____ **Y** _____ **N** _____ **A** _____

5. Closed Session

A. During this meeting, the Board may adjourn to Executive session to review and consider the topics below:

1) Personnel (Government Code Section 54957)

Chief Business Official Evaluation

6. Future Agenda Items

A. Suggested Agenda Items

B. Future Board Meetings

7. ADJOURNMENT