



OFFICIAL AGENDA
Friday, February 26, 2021
1:00 PM

Join Zoom Meeting

<https://zoom.us/j/96582418069?pwd=MHdXM2ZkSW12QlNZajlIRFRWUTB4UT09>

Meeting ID: 965 8241 8069
Passcode: 947269

1. OFFICIAL OPENING OF MEETING

- A. Call to Order**
- B. Roll Call**

Board:

President: Deborah Cuevas, Briggs Elementary School District
Vice President: Dr. Raul Ramirez, Mesa Union School District
Clerk: Dr. Jesus Vaca, Somis Union School District
Member: Dr. Sheryl Barnd, Mupu Elementary School District
Member: Kari Skidmore, Santa Clara Elementary School District

Alternate: Lindsay Winegar, Briggs Elementary School District
Alternate: Kim Kuklenski, Mesa Union School District
Alternate: Meagan Escobar, Mupu Elementary School District
Alternate: Deann Hobson, Santa Clara Elementary School District
Alternate: Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services
VCSBSA Staff: Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Tanya Rodriguez: Administrative Assistant II

- C. Welcome Guests**
- D. Emergency Additions to the Agenda**
- E. Approval of Agenda (Pgs.1-3)**

Motion: _____ Second: _____ Y _____ N _____ A _____

F. Approval of Minutes (Pgs. 4-7)

The Chief Business Official recommends that the Board of Directors approve the December 11, 2020 minutes as listed.

Motion: _____ Second: _____ Y _____ N _____ A _____

2. Reports/Information/Discussion

A. Ventura County Schools Self-Funding Authority Update

The CBO will provide an update from VCSSFA

- 1) Minimum recommended coverage limits for Vendors and Small Contractors (Pgs. 8-19)

B. VCOE Staff Report(s)

- 1) Misty Key, Associate Superintendent of Fiscal/Administrative Services, will be present to provide an update from VCOE.
- 2) Julie Judd, Chief Technology Officer, and Colleen Steed, Director of Data Management & Applications will be present to provide an update from VCOE Technology Services.

C. SPED Report

- 1) Mary Samples will be present to provide updates on SPED

D. Implementation & Inquiry Network

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- 1) Curriculum Council Report
- 2) Project Directors' Meeting Report
- 3) Bilingual Directors' Meeting Report
- 4) Personnel Directors' Meetings (CPAN/Tri-County)

E. Chief Business Official Report

The CBO will provide a report of current activities of the VCSBSA office.

- 1) Reminder: Q Support Tickets with VCOE TS
- 2) VCSBSA Website Update Status
- 3) VCSBSA Covid Prevention Program (Pgs. 20-39)

3. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statement (Pgs. 40-46)

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the July 1, 2020 through January 31, 2021 Financial Statements.

2) Approval of Board Report of Commercial Checks (Pg. 47)

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the December 1, 2020 through January 31, 2021 Board Report of Checks.

3) Approval of Board Report of Purchase Orders (Pg. 48)

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the December 1, 2020 through January 31, 2021 Board Reports.

Vote for items 3A. 1-3

Motion: _____ Second: _____ Y _____ N _____ A _____

4. New Business

A. Discussion of Trustee Area Voting Rights Surveyor

The Chief Business Official will discuss the trustee area voting rights and surveyor options with the Board of Directors.

B. Review, Discussion, and Approval of Board Resolution 20-21-01 (Pgs.49-50)

The Chief Business Official recommends approval of the Resolution for 180-Day Wait Period Exception G.C. Sections 7522.56 & 21224.

Motion: _____ Second: _____ Y _____ N _____ A _____

C. Review, Discussion, and Approval of the VCSBSA Employment Contract (Pgs. 51-53)

The Chief Business Official recommends that the Board of Directors approve the employment contract for Benny Martinez, Extra Help Retired Annuitant, effective March 1, 2021.

Motion: _____ Second: _____ Y _____ N _____ A _____

D. Review, Discussion, and Approval of the 2020-21 VCSBSA 2nd Interim Report (Pgs. 54-112)

Local agency governing boards are required to certify twice a year regarding their ability to meet their financial obligations for the remainder of the current fiscal year and the subsequent two fiscal years, in accordance with Education Code Section 42131. The Second Interim Report covers the financial and budgetary status for the period ending January 31, 2021. The Chief Business Official recommends approval.

Motion: _____ Second: _____ Y _____ N _____ A _____

5. Old Business

A. Discussion of the Maintenance Position Survey (Pgs. 113-114)

The Chief Business Official will present information collected for maintenance positions to the Board of Directors for discussion.

6. Closed Session

A. During this meeting the Board may adjourn to Executive session to review and consider the topics below:

1) Personnel (Government Code Section 54957)

Chief Business Official Evaluation Goals, Metrics, and Timeline.

2) Conference with Labor Negotiators (Government Code Section 54957.6)

A. Future Agenda Items

B. Suggested Agenda Items

C. Future Board Meetings

April 30, 2021

May 27, 2021

7. ADJOURNMENT