



**OFFICIAL AGENDA**  
Friday, April 30, 2021  
**1:00 PM**

**Join Zoom Meeting**  
<https://zoom.us/j/98131347114?pwd=YnZ6YXVXTzJKejNicUtOQ0VRRUQ5dz09>

Meeting ID: 981 3134 7114  
Passcode: 567615

**1. OFFICIAL OPENING OF MEETING**

- A. Call to Order**
- B. Roll Call**

**Board:**

**President:** Deborah Cuevas, Briggs Elementary School District  
**Vice President:** Dr. Raul Ramirez, Mesa Union School District  
**Clerk:** Dr. Jesus Vaca, Somis Union School District  
**Member:** Dr. Sheryl Barnd, Mupu Elementary School District  
**Member:** Kari Skidmore, Santa Clara Elementary School District

**Alternate:** Lindsay Winegar, Briggs Elementary School District  
**Alternate:** Kim Kuklenski, Mesa Union School District  
**Alternate:** Meagan Escobar, Mupu Elementary School District  
**Alternate:** Deann Hobson, Santa Clara Elementary School District  
**Alternate:** Scott Mier, Somis Union School District

**VCOE Staff:** Misty Key, Associate Superintendent of Fiscal and Administrative Services  
**VCSBSA Staff:** Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Tanya Rodriguez: Administrative Assistant II

- C. Welcome Guests**
- D. Emergency Additions to the Agenda**
- E. Approval of Agenda (Pgs. 1-4)**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**F. Approval of Minutes (Pgs.5-10)**

The Chief Business Official recommends that the Board of Directors approve the February 26,2021 and March 19, 2021 minutes as listed.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

## **2. Reports/Information/Discussion**

### **A. Ventura County Schools Self-Funding Authority Update (Pgs. 11-27)**

The CBO will provide an update from VCSSFA

- 1) Model Transportation Services Agreement -Pending Approval

### **B. VCOE Staff Report(s)**

- 1) Misty Key, Associate Superintendent of Fiscal/Administrative Services, will be present to provide an update from VCOE.
- 2) Julie Judd, Chief Technology Officer, and Colleen Steed, Director of Data Management & Applications will be present to provide an update from VCOE Technology Services.

### **C. SPED Report**

- 1) Mary Samples will be present to provide updates on SPED

### **D. Implementation & Inquiry Network**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- 1) Curriculum Council Report
- 2) Project Directors' Meeting Report
- 3) Bilingual Directors' Meeting Report
- 4) Personnel Directors' Meetings (CPAN/Tri-County)

### **E. Chief Business Official Report**

The CBO will provide a report of current activities of the VCSBSA office.

- 1) [Peak Prep Health & Welfare Open Enrollment](#)
- 2) Move
- 3) Update on classified workshops provided

### **F. Discussion on the VCSBSA Board Meeting Schedule for 2021-22 (Pg.28 )**

## **3. Action Items**

### **A. Approval of Consent Agenda**

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

#### **1) Approval of Financial Statement (Pgs. 29-35)**

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the July 1, 2020 through March 31, 2021 Financial Statements.

#### **2) Approval of Board Report of Commercial Checks (Pg.36)**

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the February 1, 2021 through March 31, 2021 Board Report of Checks.

#### **3) Approval of Board Report of Purchase Orders (Pg. 27)**

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the February 1, 2021 through March 31, 2021 Board Reports.

**4) Approval of the 2021-2022 VCSBSA Holiday Schedule (Pg. 38)**

The Chief Business Official recommends that the Board of Directors approve the 2021-2022 holiday schedule as presented.

Vote for items 3A. 1-4

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**B. New Business**

**1) Review, Discussion, and Approval of the 2021-22 Annual Contract with Architecture, Construction, and Engineering Charter High School (ACE) (Pgs. 39-44)**

The Chief Business Official recommends that the Board of Directors approve the 2021-2022 Annual Contract with ACE Charter High School.

**2) Review, Discussion, and Approval of the 2021-2022 Annual Contract with Bridges Charter School (Pgs. 45-50)**

The Chief Business Official recommends that the Board of Directors approve the 2021-2022 Annual Contract with Bridges Charter School.

**3) Review, Discussion, and Approval of the 2021-2022 Annual Contract with Meadows Arts and Technology Elementary School (MATES) (Pgs. 51-56)**

The Chief Business Official recommends that the Board of Directors approve the 2021-2022 Annual Contract with Meadows Arts Technology Elementary School (MATES)

**4) Review, Discussion, and Approval of the 2021-2022 Annual Contract with River Oaks Academy Charter School (Pgs. 57-62)**

The Chief Business Official recommends that the Board of Directors approve the 2021-2022 River Oaks Academy Charter School.

**5) Review, Discussion, and Approval of the 2021-2022 Annual Contract with Peak Prep Pleasant Valley (Pgs. 63-71)**

The Chief Business Official recommends that the Board of Directors approve the 2021-2022 Annual Contract with Peak Prep Pleasant Valley.

**6) Review, Discussion, and Approval of the 2021-2022 Annual Contract with Ventura Charter School of Arts and Global Education (Pgs. 72-77)**

The Chief Business Official recommends that the Board of Directors approve the 2021-2022 Annual Contract with Ventura Charter School of Arts and Global Education

Vote for items 3B. 1-6

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**7) Review, Discussion, and Approval of the VCSBSA Fee Structure (Pg. 78)**

The Chief Business Official will present the current VCSBSA Fee Structure for Board review. The Board will discuss options for changes to the fee structure to ensure financial stability of VCSBSA and equity to the Member Districts and Charter customers.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**8) Review, Discussion, and Approval of the SISC Health Benefit Plans and Rates for the October 2021-September 2022 plan year. (Pgs79-83)**

The Chief Business Official will present the SISC Health Benefit Rates and Plans for the October 2021-September 2022 plan year

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**9) Review, Discussion, and Approval of the VCSBSA Annual Financial Audit for the fiscal year ending June 30, 2020. (Pgs. 87-136)**

The Chief Business Official recommends that the Board of Directors approve the VCSBSA Annual Financial Audit for the year ending June 30, 2020. The attached VCSBSA audit has been performed in accordance with the generally accepted auditing standards and the State Controller’s Minimum Audit Requirement for California Special Districts.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**4. Old Business**

**A. Discussion of the Maintenance Position Survey (Pg. 137)**

The Chief Business Official will present information collected for a maintenance positions to the Board of Directors for discussion.

**5. Closed Session**

**A.** During this meeting, the Board may adjourn to Executive session to review and consider the topics below:

**1) Conference with Labor Negotiators (Government Code Section 54957.6)**

**6. Future Agenda Items**

**A. Suggested Agenda Items**

**B. Future Board Meetings**

May 27, 2021-Adopted Budget

**7. ADJOURNMENT**