



DRAFT MINUTES

Thursday, July 16, 2020

9:00 AM

Zoom Login: Join Zoom Meeting

<https://zoom.us/j/94127506882?pwd=MVM2THF0TnowY2dVM0x1ZCtvQTAwQT09>

Meeting ID: 941 2750 6882

Password: 037727

1. OFFICIAL OPENING OF MEETING

A. Call to Order 9:03 AM

B. Roll Call

Board:

President: Deborah Cuevas, Briggs Elementary School District -**PRESENT**

Vice President: Dr. Raul Ramirez, Mesa Union School District-**PRESENT**

Clerk: Dr. Jesus Vaca, Somis Union School District-**PRESENT, ARRIVED LATE @ 9:10 AM**

Member: Dr. Sheryl Barnd, Mupu Elementary School District-**PRESENT**

Member: Kari Skidmore, Santa Clara Elementary School District -**ABSENT**

Alternate: Lindsay Winegar, Briggs Elementary School District

Alternate: Kim Kuklenski, Mesa Union School District

Alternate: Marilyn Beckerman, Mupu Elementary School District

Alternate: Deann Hobson, Santa Clara Elementary School District

Alternate: Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services

VCSBSA Staff: Tami Peterson: Chief Business Official, Benny Martinez: Director of School Business,
Rudy Calasin: Assistant Director of Fiscal Services, Tanya Rodriguez: Administrative Assistant

C. Welcome Guests

D. Introduction of New Board Members

Deborah Cuevas introduced and welcomed Dr. Raul Ramirez, Mesa Superintendent, to the VCSBSA Board.

E. Emergency Additions to the Agenda

There were no emergency additions.

F. Approval of Agenda (Pgs. 1-2)

Motion: Dr Sheryl Barnd **Second:** Dr. Raul Ramirez Y 3 N 0 A 2

G. Approval of Minutes (Pgs. 3-6)

The Chief Business Official recommends that the Board of Directors approve the May 28, 2020 minutes as listed.

Motion: Dr. Sheryl Barnd Second: Deborah Cuevas Y 2 N 0 A 3

2. Actions Items

A. New Business

1) Review, Discussion, and Ratification of 2020-21 Contract for Escape Financial & Payroll/Personnel & VOIP Services. (Pg. 7)

The Chief Business Official recommends that the Board of Directors approve the contract as listed for the 2020-21 fiscal year Escape Financial and Payroll/ Personnel, and VOIP Services.

Motion: Dr. Sheryl Barnd Second: Dr. Raul Ramirez Y 3 N 0 A 2

2) PowerSchool-SmartFind Subscription Agreement 2020-21 (Pgs.8-9)

The Chief Business Official recommends that the Board of Directors approve PowerSchool Smartfind Subscription Agreement for 2020-21 as presented.

Motion: Dr. Raul Ramirez Second: Dr. Sheryl Barnd Y 4 N 0 A 1

3) Small School Districts' Association Membership 2020-21 (Pgs.13)

The Chief Business Official recommends that the Board of Directors approve the application for VCSBSA to obtain a membership with the Small School Districts' Association for the 2020-21 fiscal year

Board took action to approve a 2020-21 application for an Elite Membership with the Small School Districts' Association

Motion: Dr. Sheryl Barnd Second: Dr. Jesus Vaca Y 4 N 0 A 1

4) 2020 Local Agency Biennial Notice (Pg.14)

The Chief Business Official recommends that the Board of Directors approve the 2020 Local Agency Biennial Notice as presented.

Motion: Dr. Sheryl Barnd Second: Dr. Raul Ramirez Y 4 N 0 A 1

5) Review, Discussion, and Ratification of the 2020-2021 Annual Contract with Peak Prep Pleasant Valley (Pgs. 15-24)

The Chief Business Official recommends that the Board of Directors approve the 2020-2021 Annual Contract with Peak Prep Pleasant Valley.

Motion: Dr. Sheryl Barnd Second: Dr. Raul Ramirez Y 4 N 0 A 1

6) Discussion and Approval on Personal Protection Equipment purchasing options for district and charters.

No action taken

Motion: _____ Second: _____ Y _____ N _____ A _____

3. Discussion Items

A. Special Education Transportation

Item moved up from D to accommodate Mary Samples Schedule

Mary Samples has contacted Hop, Skip, Drive to begin talks about Special Education Transportation for the smalls. Mary has asked the smalls to submit data on their special education population and transportation need. This data will help in getting a firm quote from Hop, Skip Drive.

B. CBO Evaluation Goals

The Board discussed possible CBO goals for the 2020-21 FY. The Board agreed on the following areas of focus for the CBO: The completion of the VCSBSA website, Superintendent On-boarding, possible creation of a procedure manual, regular meetings with the Superintendents, and producing classified administrative staff workshops.

C. Covid-19 Disaster Relief Reimbursement (Pgs. 25-27)

The CBO reminded the Board to complete the CNIPS Disaster Relief Reimbursement if they hadn't already done so.

D. Organizational Requirement Reminder

The CBO has a scheduling conflict with Mesa Union and Somis Union's December Board Meetings being on the same day. The CBO asked if one of the Superintendents of either Mesa Union or Somis Union School would be able to move their December 2020 board meeting so that the CBO could attend all the Smalls December meetings.

4. Planning

A. Future Agenda Items

B. Suggested Agenda Items

C. Future Board Meetings

September 4, 2020

October 23, 2020

December 11, 2020

February 26, 2021

April 16, 2021

May 27, 2021

5. ADJOURNMENT-10:50 AM