



**OFFICIAL AGENDA**

Tuesday September 3, 2019

**1:30 PM**

**1. OFFICIAL OPENING OF MEETING**

- A. Call to Order**
- B. Roll Call**

**Board:**

**President:** Deborah Cuevas, Briggs Elementary School District  
**Vice President:** Jeff Turner, Mesa Union School District  
**Clerk:** Dr. Colleen Robertson, Somis Union School District  
**Member:** Dr. Sheryl Barnd, Mupu Elementary School District  
**Member:** Kari Skidmore, Santa Clara Elementary School District

**Alternate:** Lindsay Winegar, Briggs Elementary School District  
**Alternate:** Kim Kuklenski, Mesa Union School District  
**Alternate:** Marilyn Beckerman, Mupu Elementary School District  
**Alternate:** Deann Hobson, Santa Clara Elementary School District  
**Alternate:** Scott Mier, Somis Union School District

**VCOE Staff:** Misty Key, Associate Superintendent of Fiscal and Administrative Services  
**VCSBSA Staff:** Tami Peterson: Chief Business Official, Benny Martinez: Director of School Business, Rudy Calasin: Assistant Director of Fiscal Services, Tanya Rodriguez: Administrative Assistant

- C. Welcome Guests**
- D. Emergency Additions to the Agenda**
- E. Approval of Agenda (Pgs. 1-3)**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**F. Approval of Minutes (Pgs. 4-6)**

The Chief Business Official recommends that the Board of Directors approve the July 11, 2019 minutes as listed.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**G. Organizational**

**1) Mupu Elementary School District Representative**

- (a) Resignation of Mupu Member Alternate Representative Marilyn Beckerman
- (b) Designation of Mupu Member Alternate Representative: Megan Escobar

**H. VCOE Educator Support and Effectiveness Teacher Induction Presentation**

Kim Uebelhardt, Executive Director, and Marcia Russell, Director will present to the Board information on VCOE's Teacher Induction Program.

## 2. Reports/Information/Discussion

### A. VCOE Staff Report(s)

Misty Key, Associate Superintendent of Fiscal/Administrative Services, will be present to provide an update from VCOE.

Julie Judd, Chief Technology Officer, will be present to provide a technology update.

Lisa Brown, Director of Local District Support, will be present to discuss dates, time and planning for the the Smalls Network Collaboration.

### B. Implementation & Inquiry Network

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- 1) Curriculum Council Report
- 2) Project Directors' Meeting Report
- 3) Bilingual Directors' Meeting Report
- 4) Personnel Directors' Meetings (CPAN/Tri-County)

### C. Chief Business Official Report

The CBO will provide a report of current activities of the VCSBSA office.

- 1) Instructional Materials Public Hearing Requirements for the 2019-20 school year (pgs.7-8)
- 2) Fundraising in the Digital Age (Pgs.9-10)

### D. Long-term Substitute Rate Discussion

### E. Health & Welfare Open Enrollment Discussion

### F. Review and Discuss VCSBSA's Board Policy as it relates to expanding BSA's services to other districts in Santa Barbara County.

### G. VCOE request for all sites to have cash clearing account Discussion

### H. Facilities, Maintenance, and Operations Plan Discussion (Pg. 11)

## 3. Action Items

### A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

#### 1) Approval of Financial Statement (Pgs.12-18)

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the July 1, 2019 through August 31, 2019 Financial Statements.

#### 2) Approval of Board Report of Commercial Checks (Pgs. 19-20)

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the May 1, 2019 through August 31, 2019 Board Report of Checks.

#### 3) Approval of Board Report of Purchase Orders (Pgs. 21-23)

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the May 1, 2019 through August 31, 2019 Board Reports.

#### 4) Approval of Classified Personnel Report (Pgs. 24-25)

The Chief Business Official recommends that the Board of Directors approve the Classified Personnel Actions as listed.  
Note: this report denotes action to be taken on Positions as well as Personnel changes.

Vote for items 3A. 1-4

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**B. Personnel**

**1) Review, Discussion, and Ratification of the VCSBSA Employment Contract (Pgs. 26-28)**

The Chief Business Official recommends that the Board of Directors approve the ratification of the employment contract for David Norris, Director of Maintenance, Operations, and Transportation effective July 15, 2019.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**C. New Business**

**1) Review, Discussion, and Approval of the 2019-2020 Agreement for Professional Services, Dannis Woliver Kelley (Pgs. 28-31)**

The Chief Business Official recommends that the Board of Directors approve the 2019-2020 Agreement for Professional services as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**2) Review, Discussion, and Approval of the 2018-2019 VCSBSA Unaudited Actuals Financial Report(handout)**

The Chief Business Official recommends that the Board of Directors approve the 2018-2019 Unaudited Actuals Financial report as presented (pursuant to Education Codes 41023 and 42100).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**3. Planning**

- A. Future Agenda Items**
- B. Suggested Agenda Items**
- C. Future Board Meetings**
  - October 25, 2019
  - December 13, 2019
  - February 28, 2020
  - April 24, 2020
  - May 15, 2020

**6. ADJOURNMENT**