



REGULAR MEETING OF THE BOARD OF DIRECTORS
Ventura County Schools Business Services Authority
VCSBSA Conference Room
5189 Verdugo Way
Camarillo, Ca 93012
Ph: 805.383.1974

OFFICIAL AGENDA
Friday, April 26, 2019
1:00 PM

1. Official Opening of Meeting

- A. Call to Order**
- B. Roll Call**

Board:

President: Deborah Cuevas, Briggs Elementary School District
Vice President: Jeff Turner, Mesa Union School District
Clerk: Dr. Colleen Robertson, Somis Union School District
Member: Dr. Sheryl Barnd, Mupu Elementary School District
Member: Kari Skidmore, Santa Clara Elementary School District

Alternate: Lindsay Winegar, Briggs Elementary School District
Alternate: Kim Kuklenski, Mesa Union School District
Alternate: Marilyn Beckerman, Mupu Elementary School District
Alternate: Deann Hobson, Santa Clara Elementary School District
Alternate: Scott Mier, Somis Union School District

VCOE Staff: Misty Key, Associate Superintendent of Fiscal and Administrative Services
VCSBSA Staff: Tami Peterson: Chief Business Official, Benny Martinez: Director of School Business, Rudy Calasin: Assistant Director of Fiscal Services, Tanya Rodriguez: Administrative Assistant

- C. Welcome Guests**
- D. Emergency Additions to the Agenda**
- E. Approval of Agenda**

Motion: _____ Second: _____ Y _____ N _____ A _____

F. Approval of Minutes

The Chief Business Official recommends that the Board of Directors approve the March 8, 2019 minutes as listed.

Motion: _____ Second: _____ Y _____ N _____ A _____

G. Public Comments

H. Appetogy Presentation

2. REPORTS/INFORMATION/DISCUSSION

A. VCOE Staff Report(s)

Misty Key will be present to provide an update from VCOE.

B. Ventura County Schools Self-Funding Authority (VCSSFA) Update

The Chief Business Official will provide an update from VCSSFA.

- 1) Prescription Opioids Fact Sheet
- 2) Model Bloodborne Pathogens Exposure Control Plan
- 3) Automated External Defibrillators
- 4) Athens Information

C. Implementation & Inquiry Network

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- 1) Curriculum Council Report
- 2) Project Directors' Meeting Report
- 3) Bilingual Directors' Meeting Report
- 4) Personnel Directors' Meetings (CPAN/Tri-County)

D. Letters and Communications

E. Chief Business Official Report

CBO will provide a report of current activities of the VCSBSA office.

- 1) Required CPR & First Aid Training
- 2) The Consequences of Not Certifying CALPADS data

F. 2019-20 VCSBSA Board Meeting Calendar Discussion

3. ACTION ITEMS

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are considered to be routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statement

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the July 1, 2018 through March 31, 2019 Financial Statements.

2) Approval of Board Report of Commercial Checks

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the March 1, 2019 through March 31, 2019 Board Report of Checks.

3) Approval of Board Report of Purchase Orders

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the March 1, 2019 through March 31, 2019 Board Reports.

4) Approval of the 2019-2020 VCSBSA Holiday Schedule

The Chief Business Official recommends approval of the 2019-2020 VCSBSA Holiday Schedule.

Vote for items 3.A. 1-4

Motion: _____ Second: _____ Y _____ N _____ A _____

B. New Business

1) Review, Discussion, and Approval of the SISC Health Benefit Plans and Rates for the October 2019-September 2020 plan year.

The CBO will present the SISC Health Benefit Rates and Plans for the October 2019-September 2020 plan year.

Motion: _____ Second: _____ Y _____ N _____ A _____

2) Review, Discussion, and Approval of the VCSBSA Fee Structure

The Chief Business Official will present the current VCSBSA Fee Structure for Board review. The Board will discuss options for changes to the fee structure to ensure financial stability of VCSBSA and equity to the Member Districts and Charter customers.

Motion: _____ Second: _____ Y _____ N _____ A _____

4. ADVANCE PLANNING

A. Future Agenda Items

- 1) Substitute Teacher Daily Rate
- 2) Nursing Staff

B. Suggested Agenda Items

C. Future Board Meetings

May 17, 2019

5. ADJOURNMENT