



OFFICIAL AGENDA
Friday, May 29, 2026
VCSBSA Conference Room
1:00 PM

1. OFFICIAL OPENING OF MEETING

A. Call to Order

B. Roll Call

Board:

- President:** Dr. Raul Ramirez, Mesa Union School District
- Vice President:** Dr. Marlene Batista, Mupu Elementary School District
- Clerk:** Kari Skidmore, Santa Clara Elementary School District
- Member:** Dr. Carlos Dominguez, Briggs Elementary School District
- Member:** Dr. Jesus Vaca, Somis Union School District

- Alternate:** Lindsay Winegar, Briggs Elementary School District
- Alternate:** Kim Kuklenski, Mesa Union School District
- Alternate:** Nicole Misewitch, Mupu Elementary School District
- Alternate:** Deann Hobson, Santa Clara Elementary School District
- Alternate:** Robert Fulkerson, Somis Union School District

- VCOE Staff:** Misty Key, Deputy Superintendent, Fiscal and Administrative Services
- VCSBSA Staff:** Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Leticia Olmos: Information and Logistics Coordinator

C. Welcome Guests

D. Emergency Additions to the Agenda

E. Approval of Agenda

Motion: _____ Second: _____ Y _____ N _____ A _____

F. Approval of Minutes

The Chief Business Official recommends that the Board of Directors approve the April 24, 2026, minutes as presented.

Motion: _____ Second: _____ Y _____ N _____ A _____

G. Recognition of Tami Peterson

H. Request to Address the Board

Members of the Public that wish to address the Board must first complete a Speaker Form. Speaker Forms must be submitted no later than five (5) minutes prior to the opening of the meeting. Comments are limited to three (3) minutes. Members of the public may address the Board on any matter within the Board’s jurisdiction; however, in accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on the agenda for this meeting. The Board President is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter.

I. Public Hearing

- 1.) 2026-27 Proposed Adopted Budget

J. Organizational

- 1.) Approval of the Certification of Signatures Effective July 1, 2026, as presented.

Motion:_____ Second:_____Y_____N_____A_____

2. Reports/Information/Discussion

A. Chief Business Official Report

The CBO will provide a report of current activities of the VCSBSA office.

1.) FAQ’s for Attendance Recovery

B. Ventura County Schools Self-Funding Authority Update

The CBO will provide an update from VCSSFA.

C. VCOE Staff Report(s)

- 1) Misty Key, Deputy Superintendent, Fiscal & Administrative Services will present to provide an update from VCOE Fiscal and Administrative Services.
- 2) Joaquin Licea, Chief Technology Officer will be present to provide an update from VCOE Technology Services.

D. SPED Report

- 1.) Mary Samples will be present to provide updates on SPED.

3. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statements

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the April 1, 2026, through April 30, 2026, Financial Statements.

2) Approval of Board Report of Commercial Checks

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the April 1, 2026, through April 30, 2026, Board Report of Checks.

3) Approval of Board Report of Purchase Orders

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the April 1, 2026, through April 30, 2026, Board Reports.

4) Approval of Board Resolutions

A.) Resolution 25-26-03 – Appropriation Transfers Fiscal 2026-27

B.) Resolution 25-26-04 – Authority for the Board of Directors to Improve Compensation and Benefits for Certain Categories for Employees After July 1, 2026

C.) Resolution 25-26-05 – Authorization to Make Temporary Loans Between Authority Funds for Fiscal Year 2026-27

Vote for items 3A. 1-4

Motion: _____ Second: _____ Y _____ N _____ A _____

B. New Business

1) Review, Discussion, and Approval of the 2026-2027 VCSBSA Proposed Budget

Education Code Section 42103 requires the governing board of each agency to hold a public hearing on the proposed budget. The hearing must be held any day on or before July 1, but not less than three working days following availability of the proposed budget for public inspection. The budget has been available for public display and is submitted for board approval at this time.

Motion: _____ Second: _____ Y _____ N _____ A _____

2) Review, Discussion, and Approval of 2022-23 Salary Schedule to Ensure Compliance with the California Public Employees’ Retirement Law (PERL)

The Board will consider approval of the revised salary schedule for all applicable employee classifications effective July 1, 2022 in order to maintain compliance with the requirements of the California Public Employees’ Retirement Law (PERL) and applicable California Public Employees’ Retirement System regulations regarding publicly available pay schedules.

Motion: _____ Second: _____ Y _____ N _____ A _____

3) Review Discussion, and Approval of 2023-24 Salary Schedule to Ensure Compliance with the California Public Employees’ Retirement Law (PERL)

The Board will consider approval of the revised salary schedule for all applicable employee classifications effective July 1, 2023 in order to maintain compliance with the requirements of the California Public Employees’ Retirement Law (PERL) and applicable California Public Employees’ Retirement System regulations regarding publicly available pay schedules.

Motion: _____ Second: _____ Y _____ N _____ A _____

4) Review, Discussion, and Approval of 2024-25 Salary Schedule to Ensure Compliance with the California Public Employees’ Retirement Law (PERL)

The Board will consider approval of the revised salary schedule for all applicable employee classifications effective July 1, 2024 in order to maintain compliance with the requirements of the California Public Employees’ Retirement Law (PERL) and applicable California Public Employees’ Retirement System regulations regarding publicly available pay schedules.

Motion: _____ Second: _____ Y _____ N _____ A _____

5) Review, Discussion, and Approval of 2025-26 Salary Schedule to Ensure Compliance with the California Public Employees’ Retirement Law (PERL)

The Board will consider approval of the revised salary schedule for all applicable employee classifications effective July 1, 2025 in order to maintain compliance with the requirements of the California Public Employees’ Retirement Law (PERL) and applicable California Public Employees’ Retirement System regulations regarding publicly available pay schedules.

Motion: _____ Second: _____ Y _____ N _____ A _____

6) Review, Discussion, and Approval of Chief Business Official Job Description

The Chief Business Official recommends that the Board of Directors approve Chief Business Official job description.

Motion: _____ Second: _____ Y _____ N _____ A _____

7) Review, Discussion, and Approval of the Interim Chief Business Official

The Board will review, discuss, and consider approval of the Interim Chief Business Official.

Motion: _____ Second: _____ Y _____ N _____ A _____

8) Review, Discussion, and Approval of the VCSBSA Board Meeting Schedule for the 2026-27 Year

The Chief Business Official recommends approval of the VCSBSA Board Meeting for the 2026-27 Year.

Motion: _____ Second: _____ Y _____ N _____ A _____

9) Review, Discussion, and Approval of California IT in Education (CITE) Invoice in the Amount of \$3,450.00

The Chief Business Official recommends that the Board of Directors approve California IT in Education (CITE) invoice in the amount of \$3,450.00.

Motion: _____ Second: _____ Y _____ N _____ A _____

4. Closed Session

A. During this meeting the Board may adjourn to Executive Session to review and consider the topics below:

1) Personnel (Government Code Section 54957)

(a) Classified Personnel

5. Future Agenda Items

A. Suggested Agenda Items

B. Future Board Meetings

6. Adjournment