



OFFICIAL MINUTES
 Tuesday, March 24, 2026
VCSBSA Conference Room
1:00 PM

1. OFFICIAL OPENING OF MEETING

A. Call to Order: 1:13 p.m.

B. Roll Call

Board:

- President:** Dr. Raul Ramirez, Mesa Union School District - **PRESENT**
- Vice President:** Dr. Marlene Batista, Mupu Elementary School District - **PRESENT**
- Clerk:** Kari Skidmore, Santa Clara Elementary School District - **PRESENT**
- Member:** Dr. Carlos Dominguez, Briggs Elementary School District - **PRESENT**
- Member:** Dr. Jesus Vaca, Somis Union School District - **PRESENT**

- Alternate:** Lindsay Winegar, Briggs Elementary School District
- Alternate:** Kim Kuklenski, Mesa Union School District
- Alternate:** Nicole Misewitch, Mupu Elementary School District
- Alternate:** Deann Hobson, Santa Clara Elementary School District
- Alternate:** Robert Fulkerson, Somis Union School District

VCSBSA Staff: Tami Peterson: Chief Business Official – **PRESENT**, Rudy Calasin: Director of School Business - **PRESENT**, Leticia Olmos - **PRESENT**

C. Welcome Guests

D. Emergency Additions to the Agenda: None

E. Approval of Agenda

Motion: Kari Skidmore **Second:** Dr. Carlos Dominguez Y 5 N 0 A 0

F. Approval of Minutes

The Chief Business Official recommends that the Board of Directors approve the September 12, 2025, minutes as presented.

Motion: Dr. Marlene Batista **Second:** Dr. Carlos Dominguez Y 5 N 0 A 0

G. Request to Address the Board

Members of the Public that wish to address the Board must first complete a Speaker Form. Speaker Forms must be submitted no later than five (5) minutes prior to the opening of the meeting. Comments are limited to three (3) minutes. Members of the public may address the Board on any matter within the Board's jurisdiction; however, in accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on the agenda for this meeting. The Board President is in charge of the meeting and will maintain order, set time limits for the speakers and the subject matter.

2. Reports/Information/Discussion

A. Chief Business Official Report

The CBO will provide a report on current activities of the VCSBSA office.

- 1) **CTC Student Teacher Stipend Program**
- 2) **Spanish Bilingual Authorization Program**
- 3) **Special Education Bridge Pathways**

B. Ventura County School Self-Funding Authority Update

The CBO will provide an update from VCSSFA.

- 1) **Fire Hazard Severity Zones**
- 2) **Recommendations and Requirements for Risk Control at Local Educational Agency Sites**
- 3) **Recommendations and Requirements Heat Illness Prevention and Air Quality for Students**
- 4) **Fabric Furniture in Classrooms and School Offices**
- 5) **Activity or Event Assumption of Risk Form (Adult Participation)**

3. Closed Session

A. During this meeting the Board may adjourn to the Executive Session to review and consider the topics below:

- 1) **Personnel (Government Code Section 54957)**
 - (a) Classified Personnel

The Board of Directors went into closed session at 1:28 PM and returned from closed session at 2:17 PM.

4. Reconvene in Public at 2:18 PM

A. Report of Action Taken During Closed Session

The President of the Board reported that no action taken in closed session.

5. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1) Approval of Financial Statements

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the February 1, 2026, through February 28, 2026, Financial Statements.

2) Approval of Board Report of Commercial Checks

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the February 1, 2026, through February 28, 2026, Board Report of Commercial Checks.

3) Approval of Board Report of Purchase Orders

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the February 1, 2026, through February 28, 2026, Board Report of Purchase Orders.

4) Approval of the 2025-26 Salary Schedules

The Chief Business Official recommends that the Board of Directors approve the 2025-26 Salary Schedules as presented.

5) Approval of the Employment Contract for the Chief Business Official

The Chief Business Official recommends that the Board of Directors approve the Chief Business Official contract as presented.

6) Approval of the Classified Personnel Report

The Chief Business Official recommends that the Board of Directors approve the Classified Personnel Action as listed. Note: This report denotes action to be taken on Positions as well as Personnel changes.

Vote for items 5A. 1-6

Motion: Kari Skidmore Second: Dr. Jesus Vaca Y 5 N 0 A 0

B. New Business

1) Review, Discussion, and Approval of the 2026-2027 Annual Contract with Architecture, Construction, and Engineering Charter High School (ACE)

The Chief Business Official recommends that the Board of Directors approve the 2026-2027 annual contract with Architecture, Construction, and Engineering Charter High School (ACE).

Motion: Dr. Carlos Dominguez Second: Kari Skidmore Y 5 N 0 A 0

2) Review, Discussion, and Approval of the 2026-2027 Annual Contract with Meadows Arts and Technology Elementary School (MATES)

The Chief Business Official recommends that the Board of Directors approve the 2026-2027 annual contract with Meadows Arts and Technology Elementary School (MATES).

Motion: Dr. Marlene Batista Second: Dr. Jesus Vaca Y 5 N 0 A 0

3) Review, Discussion, and Approval of the 2026-2027 Annual Contract with River Oaks Academy Charter School

The Chief Business Official recommends that the Board of Directors approve the 2026-2027 annual contract with River Oaks Academy Charter School.

Motion: Dr. Jesus Vaca Second: Dr. Carlos Dominguez Y 5 N 0 A 0

4) Review, Discussion, and Approval of the 2026-2027 Annual Contract with Ventura Charter School of Arts and Global Education

The Chief Business Official recommends that the Board of Directors approve the 2026-2027 annual contract with Ventura Charter School of Arts and Global Education.

Motion: Dr. Marlene Batista Second: Dr. Carlos Dominguez Y 5 N 0 A 0

5) Discussion of Special Ed Survey

No action taken.

6. Future Agenda Items

A. Suggested Agenda Items

None

B. Future Board Meetings

~~April 10, 2025~~ Special board meeting is not going to be necessary.

April 24, 2026

May 29, 2026

7. Adjournment: 2:44 PM