



**OFFICIAL AGENDA**  
Friday, April 24, 2026  
**VCSBSA Conference Room**  
**1:00 PM**

**1. OFFICIAL OPENING OF MEETING**

**A. Call to Order**

**B. Roll Call**

**Board:**

- President:** Dr. Raul Ramirez, Mesa Union School District
- Vice President:** Dr. Marlene Batista, Mupu Elementary School District
- Clerk:** Kari Skidmore, Santa Clara Elementary School District
- Member:** Dr. Carlos Dominguez, Briggs Elementary School District
- Member:** Dr. Jesus Vaca, Somis Union School District

- Alternate:** Lindsay Winegar, Briggs Elementary School District
- Alternate:** Kim Kuklenski, Mesa Union School District
- Alternate:** Nicole Misewitch, Mupu Elementary School District
- Alternate:** Deann Hobson, Santa Clara Elementary School District
- Alternate:** Robert Fulkerson, Somis Union School District

- VCOE Staff:** Misty Key, Associate Superintendent of Fiscal and Administrative Services
- VCSBSA Staff:** Tami Peterson: Chief Business Official, Rudy Calasin: Director of School Business, Leticia Olmos: Information and Logistics Coordinator

**C. Welcome Guests**

**D. Emergency Additions to the Agenda**

**E. Approval of Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**F. Approval of Minutes**

The Chief Business Official recommends that the Board of Directors approve the March 24, 2026, minutes as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**G. Request to Address the Board**

Members of the Public that wish to address the Board must first complete a Speaker Form. Speaker Forms must be submitted no later than five (5) minutes prior to the opening of the meeting. Comments are limited to three (3) minutes. Members of the public may address the Board on any matter within the Board’s jurisdiction; however, in accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on the agenda for this meeting. The Board President is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter.

**2. Reports/Information/Discussion**

**A. Chief Business Official Report**

The CBO will provide a report of current activities of the VCSBSA office.

**B. Discussion of the VCSBSA Board Meeting Schedule for the 2026-27 Year**

**C. Ventura County Schools Self-Funding Authority Update**

The CBO will provide an update from VCSSFA.

**1) Fire Drill Frequency**

**D. VCOE Staff Report(s)**

- 1) Misty Key, Deputy Superintendent will present to provide an update from VCOE Fiscal and Administrative Services.
- 2) Joaquin Licea, Chief Technology Officer will be present to provide an update from VCOE Technology Services.

**3. Action Items**

**A. Approval of Consent Agenda**

Agenda items presented in this section compose the Consent Agenda and are routine of nature. Unless an item is moved to the Action section at the request of a board member, they will be approved by the board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

**1) Approval of Financial Statements**

The Chief Business Official recommends that the Board of Directors approve the revenue and expenditures as listed on the March 1, 2026, through March 31, 2026, Financial Statements.

**2) Approval of Board Report of Commercial Checks**

The Chief Business Official recommends that the Board of Directors approve the commercial payments as listed on the March 1, 2026, through March 31, 2026, Board Report of Checks.

**3) Approval of Board Report of Purchase Orders**

The Chief Business Official recommends that the Board of Directors approve the purchase orders as listed on the March 1, 2026, through March 31, 2026, Board Reports.

**4) Approval of Classified Personnel Report**

The Chief Business Official recommends that the Board of Directors approve the Classified Personnel Action as listed. Note: This report denotes action to be taken on Positions as well as Personnel changes.

**Vote for items 3A. 1-4**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**B. New Business**

**1) Review, Discussion, and Approval of the SISC Health Benefit Plans and Rates for the October 2026-September 2027 Plan Year**

The Chief Business Official will present the SISC health benefit plans and rates for the October 2026-September 2027 plan year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**2) Review, Discussion, and Approval of the VCSBSA Fee Structure**

The Chief Business Official will present the current VCSBSA fee structure for board review. The Board will discuss options for changes to the fee structure to ensure financial stability of VCSBSA and equity to the Member Districts and Charter customers.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**3) Review, Discussion, and Approval of Board Resolution 25-26-02 for the 180-Day Wait Period Exception G.C. Sections 7522.56 & 21224**

The Chief Business Official recommends approval of the Resolution 25-26-02 for 180-Day wait period exception G.C. Sections 7522.56 & 21224.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**4) Review, Discussion, and Approval of the VCSBSA Employment Contract**

The Chief Business Official recommends that the Board of Directors approve the employment contract for Tami Peterson, Extra Help Retired Annuitant, Effective July 5, 2026.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**5) Approval of a 2% On-Schedule Salary Increase for BSA Employees Retroactive to July 1, 2025**

Retroactive pay is compliant and reportable to CALPERS to include BSA employees employed as of July 1, 2025. The Chief Business Official recommends that the Board of Directors approve the 2% on-schedule salary increase for BSA employees retroactive to July 1, 2025.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Y \_\_\_\_\_ N \_\_\_\_\_ A \_\_\_\_\_

**4. Closed Session**

A. During this meeting the Board may adjourn to Executive Session to review and consider the topics below:

**1) Personnel (Government Code Section 54957)**

(a) Classified Personnel

**5. Future Agenda Items**

**A. Suggested Agenda Items**

**B. Future Board Meetings**

May 29, 2026

**6. Adjournment**